

Dated: 20/10/20

GDCP/20/1609

Minutes of the NAAC meeting held on 8th OCT 2020

On 8th of October 2020, a meeting of the NAAC steering committee members was chaired by the Principal GDC Pattan. The following members were present.

1. Prof. Safiya Khalil (Chemistry) *Safiya Khalil*
2. Prof. Imtiyaz Ahmad (Botany) *Imtiyaz Ahmad*
3. Prof. Rubeeba khateeb (English) *Rubeeba khateeb*
4. Prof. Imtiyaz gul (History) *Imtiyaz Gul*
5. Prof. Mohd Altaf Wali (History) (Physics) *Mohd Altaf Wali*
6. Prof. Asiya Nazir Khan (Environmental Science) *Asiya Nazir Khan*
7. Prof. Niyaz Ahmad Mir (Chemistry) *Niyaz Ahmad Mir*

The following points were unanimously agreed upon.

1. A few projectors will be purchased through gem portal and installed in science labs and classrooms. A classroom shall be selected for upgrading it into smart classroom. In this regard Dr. Niyaz A Mir and Dr. Imtiyaz Gull in consultation with Dr. Wahid shall select the room and start the purchase of necessary items via gem portal.
2. A google form shall be created by Dr Wahid in consultation with Dr Niyaz wherein faculty shall enter his/her details as per the format.
3. All HOD's shall keep the record of their department available as per the format. The format can be obtained from Dr. Niyaz A Mir.
4. The office shall be partitioned into different sections. In this regard college development and purchase committee shall come forward with suitable suggestions and roadmap.
5. A disabled friendly washroom, both male and female, shall be created from the already existing washrooms at ground floor.
6. The necessary medical supplies shall be made available in the FIRST AID CENTRE already created near physics department.
7. A TUCKSHOP shall be created in the college where besides stationary items, a Xerox facility shall be made available.
8. Students shall be involved in different college administrative committees.
9. An MOU between GDC Pattan and horticulture unit Pattan shall be signed based on mushroom cultivation. In this regard Dr. M Ashraf Bhat (Zoology) and Dr. Javid A. Bhat shall start the process.
10. Dr. Nowsheeba Ashraf will make sure the completion of Library automation at earliest. Moreover the student as well as faculty log shall be maintained in the library.
11. The IT cell of the college will be shifted to a suitable place.
12. The cultural committee shall start working for cultural programme. They will decide the venue/place for the programme, whether stage is to be prepared or hired from the concerned agency.

(Signature)
Coordinator IQAAC
(Dr. Niyaz A. Mir)

Copy to:

1. NAAC steering committee members.
2. Convener IQAC for information.
3. Record file.
4. Master file.

PRINCIPAL

(Signature)
Principal
G.D.C. Pattan

IQAC/ NAAC GROUPS FRAMED FOR UPCOMING NAAC VISIT ON
28-29th APRIL 2021

NOTICE / MINUTES OF THE MEETING

Keeping in view the upcoming NAAC peer team visit to GDC, Pattan scheduled on 28-29th April, a meeting was held in the Office of the Principal on 5th March, 2021 (Friday). It was unanimously decided that to make it a successful event and to score a good grade all the staff members of the college must work in co-ordination with each other. To achieve this aim, the staff shall be divided into different working groups based on seven parameters and various activities related to their visit. Each group shall report any pending/in progress work besides collection of data for the assigned parameter. Also to access the progress of work the meetings with different groups shall be called upon from time to time. It was also decided that committees will be empowered by the chair in all aspects for their smooth functioning.

NAAC Core Team

Dr. Asiya Nazir (Convenor)
Dr. Imtiyaz Gul (Co-convenor)

Members:

1. Prof. Imtiyaz Shah
2. Prof. Mohd. Amin Malik
3. Prof. Nazir Ahmad Kottey
4. Prof. Sajad Sarwar
5. Prof. Nayeem Ahmad Shah
6. Prof. Wahid Wali
7. Prof. Mohd. Altaf Wali
8. Mr. Sajad Naqash
9. Mr. Showkat Ahmad Dar
10. Mr. Jan Aziz
11. Mtm. Rafeeqa Bano


Principal

Minutes of the Meeting

Agenda: Preparations For NAAC Peer Team Visit.

Conducting Committee: NAAC/IQAC, GDC, Pattan.










Date and Time: 11th August, 2021: 11:00 A.M.

Place: NAAC Office.

A meeting of College NAAC/IQAC of GDC, Pattanwas convened on 11th of August, 2021 and following points were discussed for the preparation of upcoming NAAC visit scheduled on 20th and 21st of October, 2021

1. Collection of CVs and Research papers from the newly recruited faculty on academic arrangement.
2. Completion of pending tasks as under:
 3. Washrooms facility for physically challenged students (boys/ girls)
 4. Ramp facility
 5. Renovation of existing washrooms.
 6. Installation of water harvesting system.
 7. Functioning/ installation of drinking water facility.
 8. Functioning of tuck shop to be started soon.
 9. Landscape beautification.
 10. Cleanliness of college building and campus.
 11. White washing of buildings.
 12. Installation of sensorred sanitizers.
 13. Purchase of complaint and suggestion boxes.
 14. Purchase of dustbins.
 15. Installation of signboards for pending facilities/departments/rooms etc.
16. Installation of smart boards in the classrooms.
17. Installation of Reflecting board for the College on National Highway.

Members Present:

1. Dr. Asiya Nazir Khan 
2. Dr. Imtiaz Gul 
3. Prof. Nazir Ahmad Kuttay 
4. Prof. Imtiaz Ahmad Shah 
5. Prof. Sajad Sarwar 
6. Prof. Abdul Wahid 
7. Prof. Nayeem Ahmad Shah 
8. Dr. Nowsheeba Ashraf 
9. Mr. Sajad Nagash 

Copy to: District Board's Office

2) NAAC Office.

Minutes of the meeting

A meeting was convened in the office of the Principal on **13-09-2021** regarding NAAC team visit and following points were discussed:

In order to check the preparation at Departmental Level, it was decided that a mock inspection of all the Departments would be conducted in the next week. The Departments would keep the data ready and the below given points would be the criterion for inspection.

1. Complete Departmental profile (Introduction to Department, courses taught in all semesters, syllabus, lecture plans, time tables evaluation form and stock registers for Departments with Labs, Activities conducted by the Department, MOU's if any, etc),
2. Strength, weakness, opportunities and challenges, mission and vision of the Department.
3. CV of all faculty members of the Departments including workshops, seminars, training courses attended by them along with the proof.
4. Compendium File (Research papers)
5. Any other special achievement like awards, medals etc.
6. Contribution made to strengthen the existing courses.
7. Activity Calendar
8. Strategy of online teaching, learning and evaluation during pandemic. Any special contribution made by the Department in this aspect like YouTube lectures, sharing you tube videos, smart e-quizzes, e-content etc.
9. Student progression record.
10. Pass percentage during the last three years.
11. Attendance Registers.
12. Enrollment (2020-2021).

The inspection squad would constitute the following members:

1. Prof. (Dr) Ghulam Jeelani Quereshi (Principal)
2. Prof. Imtiyaz Shah → *U.S.*
3. Dr. Imtiyaz Gul → *U.S.*
4. Dr. Asiya Nazir → *Asiya*

Signatures Of the Members Present in the Meeting

1. *U.S.*
2. *Belal*
3. *U.S.*

4. *U.S.*
5. *Imtiyaz*
6. *U.S.*



OFFICE OF THE PRINCIPAL

GOVT DEGREE COLLEGE PATTAN

NAAC Accredited

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No. GDCP/122/1569

Dated: 09-05-2022

CRITERION WISE DISTRIBUTION OF WORK FOR UPLOADING AQAR

Criterion 1: Curriculum Aspects:

1. Prof. Sajad Sarwar
2. Dr. Shafaqat

Criterion 2: Teaching learning and Evaluation:

1. Prof. As Sami
2. Prof. Nisar A Mir

Criterion 3: Research , Innovation and Extension:

1. Prof N. A. Kuttay
2. Prof. Posha Parveen

Criterion 4: Infrastructure and Learning Resource:

1. Dr. Imtiyaz gul
2. Prof. Wahid

Criterion 5: Student Support and Progression:

1. Prof. Nayeem (English)
2. Dr. Nowsheeba
3. Ms. QuratUl Ain

Criterion 6: Governance, Leadership and Management:

1. Prof. Zahoor
2. Prof. Safer

Criterion 7: Institutional Values and Best Practices:

1. Dr. Asiya
2. Dr. Tabassum

Technical Support:

1. Prof. Nayeem (Computer Applications)
2. Mr. Sajad Naqash
3. Mr. Shahrukh

By Order:
Principal